



JOB DESCRIPTION

Position Title: Property Maintenance (includes building engineers, handymen, painters, temporary assignments)

Summary: Maintenance services include, but are not limited to handymen, painters building engineers and 24-hour emergency crews.

All Westfield Maintenance employees are thoroughly trained to our preventative maintenance programs. Our skilled associates inspect, test and recondition systems and equipment at regular intervals to prevent failure and deterioration.

When looking for a maintenance service provider that can deliver preventative maintenance solutions reduce equipment and enhance your properties overall appearance, professionals have come to rely on Westfield 1.

Duties and Responsibilities:

- Inspect buildings regularly to identify any structural issues or malfunctions within the building system.
- Design and implement plans for building systems such as electrical, plumbing, heating and ventilation.
- Perform maintenance and repairs on building systems.
- Ensure the building complies with all health and safety regulations.
- Provide estimated costs for repairs, upgrades, and improvements within the building.
- Maintain records of all maintenance and repair work conducted in the building.
- Implement energy-saving measures to improve efficiency and reduce operational costs.
- Respond to emergency situations or breakdowns within the building and organize swift solutions.